

SUNRISE TRAIL COALITION, INC.
ANNUAL MEETING
October 7, 2013
Edge Bldg., Seacoast Mission Campus Cherryfield, ME
MINUTES

ANNUAL MEMBERS' MEETING – Gaveled in at 10/07/13 12:40 PM)

1. Call to order; Confirm Meeting Notice; Roll call of Directors
 - Steve explained the meeting sequence
 - Proxy forms were sent around the table
2. Confirm Proxies Voted On-line or Mailed
3. Determine Quorum of Directors and Membership
4. Approve December 3, 2012 Annual Members' Meeting Minutes posted www.sunrisetrail.org
5. Present Nominees for Election to 3 Year Term (2014-2016); Call for additional Nominations

Close Nominations; Call for delivery any additional Proxies and Ballots

- No additional members were nominated.

Appoint person to tabulate and report Election Results

- 11 forms were submitted at the meeting, 8 were submitted online.
- 18 votes favored the ballot. One additional vote favored Polly Ceckler only

7. Announce Election Results

- **The slate is approved.**

8. Announce Following Organizational Board Meeting and Regular Board Meetings

9. Adjourn (12:51 PM)

BOARD OF DIRECTORS ORGANIZATIONAL MEETING – Convened 12:52 PM

1. Welcome new Board Members and other attendees; determine quorum attendees; determine quorum
2. Election of OFFICERS: Pres., Vice-Pres., Secretary, and Treasurer
 - a. President: **Stephen Reese was the only nominee and accepted the position**
 - b. Vice President:
 - i. Bill Ceckler was nominated for VP, Polly suggested that the VP should be in position to become president
 - ii. **Bill Ceckler has agreed to be the interim VP** - an effort is needed to identify a VP that is willing to step up to being president next year.
 - c. Treasure: **Ian Staub has agreed to be treasurer for another year.**
 - d. Secretary: **Jim Fisher has agreed to continue serving this role**

3. Schedule Date, Time & Location for 2014 Board Meetings
 - a. Bill Ceckler suggested holding some meetings by conference call
 - b. Action: Conference Call: Tuesday January 21st 2:00 – 3:30 PM – Jim Fisher will set this up**
 - c. Special meetings can be called sooner if needs arise

4. Appointment Interim Director (Vacancy Class 2016)
 - a. Suggest that we seek an additional board member
 - b. Steve suggested that we consider diversity for the board – age, mode, residence location
 - c. Ellsworth Chamber could not identify anyone. Cadillac Mountain Sports, Helens Restaurant also declined at this time.
 - d. Charlie Harrington will contact Terri Woodruff – Healthy Maine Partnership – Washington County One Community to see if he is interested.

5. Adjournment 1:10 PM

BOARD OF DIRECTORS' MEETING – Convened 1:11 PM

1. Introduction of Directors / Determine Quorum
2. Welcome Members and other attendees

3. Approval of Minutes of September 9, 2013 Board of Directors' Meeting
 - Approved without revision

4. Treasurer's Report- Treasurer, Ian Staub – See Handout
 - a. Annual report presented to the board
 - b. Ian thanks Magee for her assistance
 - c. 2013 Budget
 - i. Revenues exceeded budget - \$6,090 v. \$5,000
 - ii. Spent less than budgeted - \$1,925 v. \$4,250
 - d. Proposed budget \$4,010

Questions

- a. Benches
 - a. Did we receive another revised bid from Jacob Landscaping from the landscaping company?
 - i. Jacobs provided a proposal for landscaping
 - ii. We may need to provide the location for the footing of the benches.
 - iii. Stephen has the templates and will contact the landscaping company
 - iv. Ian will contact the Potter family about location of the bench.
 - e. Jim asked whether the Maine Community Foundation funds were still in our budget. These funds were sent to Ellsworth.
- b. Privies

- a. Ayers Junction – opportunity to split the maintenance cost or install a vault privy
- b. Dennysville ATV and Snowmobile club have built a club house about 7 miles south of Ayers Junction – but it isn't built yet
- c. They will share the cost of privy rental in the mean time. Ian
- c. Washington Junction
 - a. Ellsworth Snowmobile and Acadia ATV are planning to build a club house next to trail head. That may take a few years
- d. Cherryfield
 - a. Town has a privy behind the Town Office
- e. Machias
 - a. No facility now – putting some pressure on the local restaurants

5. Trail Mgr's Report-Charlie Corliss

- a. No report was provided at this meeting(>?)

6. Committee Reports:

- a. Membership: Fall Membership Renewal-Co-Chairs Maggie Warren & Dave Wood
 - i. Carol Cuddy will become membership secretary
 - ii. Maggie and her mother will recruit members
 - iii. Sandy will continue to send thank you notes to people that have renewed
 - iv. Renewal notices will be mailed soon
 - v. Stephen will email a draft letter to go with the renewal request to Maggie
 - vi. The fall renewal drive is for the following calendar year
- b. Trail Surface Issues & Facilities- Ian Staub, Chair; Discussion of Ellsworth Extension and
 - i. Spring Meeting with Scott Ramsey
 - ii. Bill, Ian and Stephen attempted to have a meeting
 - iii. They have offered to meet with Scott in March
 - iv. Want to discuss trail surface and signage
- c. Sally Jacobs Memorial Update-Sandy Johnson, Carol Cuddy & Steve Rees
- d. Brennan Michael Potter Memorial Update-Ian Staub & Carol Cuddy

7. October 20 Cherryfield Barbecue/Friend & Friend: Final Planning

- a. Volunteer
 - i. Bill, Polly, Sandy, Charlie
 - ii. Friend and Friend Staff – will drop off the grills and set them up
 - 1. Buying food
 - 2.
 - iii. Narraguagus ATV Club will send volunteers
- b. Sign ups – people waiting to the last minute
 - i. 15 – 20 people are signed up
 - ii. The expo was a good promotion
- c. Food

- i. Try to purchase some supplies from Mathews
- d. Charlie – will be selling 50/50 raffle tickets
- e. Andrew (852-2148) will collect funds and transfer to Ian
- f. Raffles
 - i. 50/50 – will be separate
 - ii. Business prizes
 - 1. Pats Pizza
 - 2. others
 - iii. Sunrise Trail Hat and Sweatshirt

8. New Business

- a. Crystal Hitchings – WCCOG – Destination Cherryfield
 - i. Discussion of visitor center / information kiosk in Cherryfield
 - ii. Interest in converting the old rail building into an information kiosk
 - 1. Train museum
 - 2. Interpretive signs
 - 3. Need volunteers to work on the renovation
 - 4. Seeking endorsement from the Sunrise Trail – done
 - 5. No funding requested at this time.
- b. Stephen: All Modes
 - i. Trail use discussion for Washington Junction to Ellsworth Extension
 - ii. We should encourage all modes as with the rest of the trail
- c. Signage – Dave asked about road signs for parking areas
 - i. Jim and Charlie Corliss need to prepare the plan for this and provide it to Dan Stewart

9. Adjournment 2:23 PM